

*Property Type: (Choose One) <input type="checkbox"/> Industrial <input type="checkbox"/> Office <input type="checkbox"/> Retail <input type="checkbox"/> Special Purpose (Other)		MLS #:
*Listing Type: (Choose One) <input type="checkbox"/> Exclusive Right to Lease <input type="checkbox"/> Exclusive Agency		*Status: <input type="checkbox"/> ACT (Public) <input type="checkbox"/> PRE (Members Only)
Number Pre-Direction Street Name Post Direction Suite Number		
*Address:		*Expected Public Date: (Req. for PRE)
*City:	*Zip Code:	*Price: \$
*Area: ( <a href="#">Refer to Boundary Map if Unsure</a> )	*County:	*Price/Sq Ft: \$ <input type="checkbox"/> Annual <input type="checkbox"/> Monthly
Approx Lot Dimensions:		Approx Lot Sq Ft:
Frontage (# Feet):	*Acres:	*Zoning:
Property Name:		Parking Ratio: /1000 SqFt # Parking Spaces:
*Approx Available Square Feet:		*Source of Sq Ft Data: <input type="checkbox"/> County <input type="checkbox"/> Fee <input type="checkbox"/> List Broker <input type="checkbox"/> Owner

Minimum Lease (# of months):		Lease Type:	Tenant:
<b>Industrial</b>	<b>Office</b>	<b>Retail</b>	
Ceiling Clear Height	# Private Offices	Annual NNN Est.	
# Dock Doors	# Conf. Rooms	End Cap/Inline	
# Grade Doors	Elevator <input type="checkbox"/>	Space Dimensions	
Heat Type	Kitchen <input type="checkbox"/>	Retail Area SqFt	
Cool Type	Load Factor	Storage SqFt	
Power (Volts/Amps)		Traffic Count	
Office SqFt		Signage Type	
Railroad		Anchor	
# Restrooms		Trailer Parking <input type="checkbox"/>	
Truck Turnaround <input type="checkbox"/>			
Yard Avail/Fenced <input type="checkbox"/>			

*Listing Broker Name	*Listing Date	*Expiration Date
*Listing Office Name/Code	*Owner Name	
Listing Broker Phone/Fax	Owner Phone	
Co-List Broker Name	Owner's Address	
Co-List Broker Office Code	Owner US Citizen (FIRPTA) <input type="checkbox"/> Yes <input type="checkbox"/> No	

For Lease Sign <input type="checkbox"/> Yes <input type="checkbox"/> No	*WVMLS Lockbox <input type="checkbox"/> Yes <input type="checkbox"/> No	*Lockbox Location
Negotiable Inclusions		
Directions to Property		
Exclusions		

Owner/Authorized Signer(s) Initials: /	Date:
Listing Broker Initials:	Date:
Principal Broker Initials:	Date:



Address: \_\_\_\_\_ MLS # \_\_\_\_\_

<b>Public Remarks</b>
<b>Private Remarks</b>

**FEATURES (Check all that Apply) (\*) Indicates Required Field**

**A) FENCED YARD**

- 1  Partial
- 2  Yes

**B) FIRE SYSTEM**

- 1  Central
- 2  Hardwired
- 3  Pull Station
- 4  Sprinkled

**C) HANDICAP AMENITIES**

- 1  No
- 2  Yes (Refer to Remarks)

**D) HIGH SPEED COMMUNICATIONS ACCESS**

- 1  Available
- 2  Present
- 3  Unknown

**E) KITCHEN**

- 1  No
- 2  Yes

**F) LANDLORD RESPONSIBLE**

- 1  Base Year Taxes
- 2  Electricity
- 3  Exterior Bldg Maintenance
- 4  Gas
- 5  Insurance
- 6  Interior Bldg Maintenance
- 7  Janitorial
- 8  Trash Removal
- 9  Water/Sewer
- 10  Other (Refer to Remarks)

**G) TENANT RESPONSIBLE**

- 1  Base Year Taxes
- 2  Electricity
- 3  Exterior Bldg Maintenance
- 4  Gas
- 5  Insurance
- 6  Interior Bldg Maintenance
- 7  Janitorial
- 8  Trash Removal
- 9  Water/Sewer
- 10  Other (Refer to Remarks)

**H) LEASE DETAILS**

- 1  Full Gross
- 2  Modified Gross
- 3  Modified Net
- 4  NNN

**I) SECURITY SYSTEM**

- 1  Leased
- 2  Owned

**\*J) SHOWING INSTRUCTIONS**

- 1  24-hour Notice
- 2  Appointment Necessary
- 3  Beware of Pets
- 4  Call Listing Broker
- 5  Call Listing Office
- 6  Courtesy Call/Show
- 7  Key at Listing Office
- 8  Keybox
- 9  Refer to Private Remarks
- 10  Upon Accepted Offer
- 11  Vacant
- 12  Do Not Show
- 13  Text Listing Broker

**K) SIGNAGE**

- 1  No
- 2  Yes

**L) SUITABLE FOR**

- INDUSTRIAL**
- 1  Distribution Warehouse
  - 2  Flex Space
  - 3  Industrial-Business Park
  - 4  Manufacturing
  - 5  Office Showroom
  - 6  Refrigerated/Cold Storage
  - 7  Research & Development
  - 8  Self Storage/Mini-Storage
  - 9  Truck Terminal/Hub/Transit
  - 10  Warehouse

**M) SUITABLE FOR**

- OFFICE**
- 1  Creative/Loft
  - 2  Institutional/Governmental
  - 3  Medical Office
  - 4  Office Building
  - 5  Office-R&D

**N) SUITABLE FOR**

- RETAIL**
- 1  Convenience/Strip Center
  - 2  Fashion/Specialty Center
  - 3  Free-Standing Building
  - 4  Neighborhood Center
  - 5  Outlet Center
  - 6  Power Center
  - 7  Regional Center/Mall
  - 8  Restaurant/Bar
  - 9  Street Retail
  - 10  Super Regional Center
  - 11  Theme/Festival Center
  - 12  Vehicle Related

**O) SUITABLE FOR**

- SPECIAL PURPOSE**
- 1  Refer to Remarks

Listing Broker Signature \_\_\_\_\_ Date \_\_\_\_\_

Principal Broker Initials: \_\_\_\_\_ Date: \_\_\_\_\_

Owner/Authorized Signer \_\_\_\_\_ Date \_\_\_\_\_

Owner/Authorized Signer \_\_\_\_\_ Date \_\_\_\_\_



Address		Lessor Name	MLS #
City	State OR Zip		Price

Lessor has granted Listing Broker the Exclusive Right to Lease the property described on the attached listing profile (the "Subject Property"). Listing Broker is a member of the Willamette Valley Multiple Listing Service ("WVMLS") and must submit this listing to WVMLS unless a signed certification form is attached requesting this listing not be submitted to WVMLS. As a condition of WVMLS permitting entry of this listing into the WVMLS system, Lessor acknowledges and assents to all the following:

- Members of WVMLS may act as Lessee's agents in procuring or attempting to procure a Lessee for the Subject Property.
- Lessor warrants that the listing data provided by Lessor is accurate. Lessor agrees to defend Listing Broker and its salespeople, agents, representatives, and employees, and all members of WVMLS and WVMLS itself and to pay all costs of defense and to pay any judgment entered against any of them and to hold all of them completely harmless if any information in the listing contract, profile sheets or any Lessors Property Disclosure Statement issued by Lessor is inaccurate or incomplete or if Lessor has not completely and accurately disclosed all defects in the property.
- Lessor understands that Listing Broker and all members of WVMLS will rely on the accuracy of the listing data in this document in providing their service to Lessor.
- Lessor acknowledges that WVMLS will release data about the Subject Property to other members of WVMLS and to the public. In Lessor's opinion, none of this information, including any post-closing sales or lease data and concession information if any, is confidential, and Lessor approves its dissemination. WVMLS shall retain and make available all such data and photographs to all its participants (real estate brokers, appraisers, and affiliated professionals) for an indefinite period. WVMLS will electronically transmit information about the Subject Property to Internet web sites to aid in marketing the property for sale or lease. At the request of the Listing Broker, WVMLS will include the address of the Lessor's property in transmissions of data to web sites.
- Under no circumstances will WVMLS permit data about the Subject Property to be deleted from WVMLS's systems in order to conceal any information, including information that the property was listed for a period of time by another broker or brokers.
- All information, including any photos, submitted to WVMLS ("listing data") becomes the property of WVMLS.
- Lessor understands that WVMLS assumes no responsibility or liability to Lessor for errors or omissions in the WVMLS systems.
- Listing Broker's use of WVMLS's systems is subject to the duties imposed on Listing Broker by the rules and regulations of WVMLS; Lessor consents to Listing Broker carrying out all tasks necessary to comply with these rules and regulations. Listing Broker is required to promptly provide information to WVMLS about any change in status or price of the Lessor's listing. If the Lessor's property is leased, the Broker must report to WVMLS the price and terms of the lease. Neither the Lessor nor any prospective Lessee of the property can alter the Broker's responsibility to report all such data to WVMLS by agreement.
- Although WVMLS provides a lockbox service, Lessor acknowledges that electronic lockboxes are not security devices but instead are aids to access properties for marketing purposes. Lessor acknowledges that Listing Broker has informed Lessor of the risks associated with having a lockbox on the Subject Property.
- Listing Broker and WVMLS comply at all times with Federal, State, and local fair housing laws, and Lessor hereby consents to the revision of information about the Subject Property in the WVMLS system to the extent necessary in WVMLS's judgment to comply with these and all other laws.

**Lessor and Listing Broker acknowledge that only pp. 1 - 3 of WVMLS's standard listing form is required for submission to WVMLS. Lessor and Listing Broker are free to use the Exclusive Right to Sell contract provided by WVMLS (p. 4 of the listing form) or to enter in any agreement negotiated between them, provided an executed copy of any contract between them is retained by the Listing Broker for the period set out in the WVMLS rules and applicable law.**

_____ Signature of Listing Broker	_____ Date	_____ Owner/Authorized Signer	_____ Date
_____ Listing Broker Firm Name		_____ Owner/Authorized Signer	_____ Date
_____ Listing Broker Address	_____ City	_____ Owner/Authorized Signer Address	_____ City
_____ Principal Broker Initials:	_____ Date:		

