## Supra® Non-Member Access (NMA)

Do you need to grant access to someone outside of WVMLS (out-of-area broker, appraiser, inspector, contractor, and builder)? Supra eKEY® keyholders can now authorize Non-Members to access their Supra iBox BT LE lockboxes.

- You can only grant access to Bluetooth® lockboxes in your inventory
- Non-members can access a lockbox from 2 to 72 hours, as set by the keyholder
- Non-members must fill out an electronic form and download an eKEY® app for their mobile device (requires Android™ OS 5 or greater or Apple® iOS 10 or greater)

Follow these three easy steps to begin generating NMA Codes from your eKEY® app and SupraWEB:

## **STEP 1: Generate NMA Code**

<u>Instructions for using your eKEY® app</u> to send a non-member an NMA Code.

## STEP 2: Non-Member Set Up

<u>Instructions for Non-Members</u> to access a Bluetooth® iBox lockbox. A WVMLS Keyholder can invite access to their Bluetooth iBox lockbox using the NEW Non-Member Access feature in the Supra eKEY® app. When the non-member setup process is complete, the non-member can access the lockbox using the eKEY® app on their device.

Take a few minutes and read our blog on the **Best Practices for Vetting Non-Members**.